



# Consortium for Educational Communication

IUAC(NSC) Campus, Aruna Asaf Ali Road, New Delhi-110067



## Recruitment Advertisement. 02/2010

Consortium for Educational Communication, An Autonomous Body under University Grants Commission, invites applications on **Deputation/Direct Recruitment** in the prescribed format for, **One post of Section Officer (PB2. Rs 9300 – 34800 GP. 4600) and One Post of Admin Assistant (PB2.Rs 9300 – 34800 GP.4200)**. The Consortium reserves the right not to fill up any of the advertised vacancies if the circumstances so warrant. Employees working in the Government sector may forward their applications thru proper channel. **Further details and format of the application can be downloaded from [www.cec-ugc.org](http://www.cec-ugc.org)**. Application in the prescribed format only may be sent by Indian Post / Speed Post to The Chief Admin Officer, on the above given Address. Envelope containing the application and requisite enclosures superscribed in bold letters as "APPLICATION FOR THE POST OF" should reach by **14 July 2010**.



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IUAC(NSC) Campus, Aruna Asaf Ali Road, New Delhi-110067



## **Recruitment Advertisement for Internet 02/2010**

Consortium for Educational Communication, An Autonomous Body under University Grants Commission, invites applications on **Deputation/Direct Recruitment** on the prescribed format for the following posts.

Sr. no	Name of Post	No of Posts	Age limit	Qualification and Experience
1	<b>Section Officer</b> PB2. Rs 9300 – 34800 GP. 4600	1	35 Years	Bachelor's Degree from a recognized university and 8 years experience in General Administration in a University / Government / Autonomous Body.
2	<b>Admin Assistant</b> PB2.Rs 9300 – 34800 GP.4200	1	30 Years	Bachelor's degree from a recognized university and 5 years experience in General Administration in a University / Government / Autonomous Body.

### **Notes:**

The Consortium reserves the right not to fill up any of the advertised vacancies if the circumstances so warrant. Employees working in the Government sector may forward their applications thru proper channel. **Further details and format of the application can be downloaded from [www.cec-ugc.org](http://www.cec-ugc.org).** Application in the prescribed format only may be sent by Indian Post / Speed Post to The Chief Admin Officer, on the above given Address. Envelope containing the application and requisite enclosures superscribed in bold letters as "APPLICATION FOR THE POST OF" should reach by **14 July 2010**.



**10. Experience:**

Name of Institute	Designation of the post held	Salary (Pay Scale)	Period Served		Total Experience	Nature of Appointment Temporary, Permanent/ Adhoc
			From	To		

Signature of the Applicant	
(Name and Designation in Block Letters)	

**11. List of Enclosures**

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**Certificate by present Employer**

1. Certified that the information furnished by the candidate has been verified from records and is found to be correct.
2. Certified that no vigilance enquiry is pending or contemplated against the individual and no (major or minor) penalty has been imposed on him/her during the preceding five (05) years.

Name

Designation

Seal /Stamp